

## **Data protection information on personal data processed by the Hungarian Helsinki Committee about its donors**

The purpose of the information below is to help you, as a donor to the Hungarian Helsinki Committee (HHC, hereinafter: the Association) find out all important information related to the processing of your personal data by the HHC.

### **We handle personal information about you**

The protection of individuals with regard to the processing of personal data and on the free movement of such data is covered by the European Parliament and the European Council with (EU) Regulation 2016/679 (17 April 2016) hereinafter referred to as the GDPR. The regulation is supported by Act CXII of 2011 on the Right of Informational Self-Determination and Freedom of Information (hereinafter: 'Infotv').

### **What data do we handle and why?**

The Association collects the following personal data related to your donation:

- a) your name,
- b) your bank account number,
- c) the amount, date and purpose (if marked) of your donation amount,
- d) your tax identification number and address if you requested a tax certificate (and the fact that a tax certificate has been issued if that is the case).

The Association also collects your e-mail address, data on how you found out about the funding drive and the content of the messages you send the Association as contact data on the basis of your consent.

If you have made your donation via PayPal or the Borgun system, the Association will automatically receive the information as personal data related to your donation provided from website (donor's name, e-mail address, postal address, 10 digits of your credit card, amount of donation, date, regularity, how you found out about the funding drive and the purpose of your donation).

**The purpose of data management** is to enable the Association to meet its legal revenue and financial reporting obligations. The purpose of the management of contact data is to maintain regular contact with the donor, and to prepare an analysis of our donors' preferences

**The legal basis** for data processing is so that the Association can fulfil its existing legal obligation under Article 6 (1) c. of the GDPR. The legal basis for processing of contact data is that the Association has your consent according to Article 6 (1) a. of the GDPR.

### **Who has access to your data?**

The Hungarian Helsinki Committee's data controller Bernadett Nagy ([bernadett.nagy@helsinki.hu](mailto:bernadett.nagy@helsinki.hu), Tel: +36-1-321-41-41) and data protection officer Balázs Toth ([toth.balazs6@gmail.com](mailto:toth.balazs6@gmail.com)) have access to your data. The Association's headquarters are located at Dohány utca 20. II/9, 1074 Budapest, Hungary. The Association is registered at the Budapest Metropolitan Court and represented by co-chairs Dr. András Kristóf Kádár and Dr. Márta Pardavi ([helsinki@helsinki.hu](mailto:helsinki@helsinki.hu)).

The managed data can be also be accessed by the co-presidents of the Association, the employee responsible for finances, the Association's fundraising staff and the current accountant. In the case of an official audit, the authorities might also require access. The data may not be disclosed to anyone else in any form without your expressed prior consent.

### **What organisational and security measures do we take to protect your data?**

The Association manages your personal data in a password-protected document on its own server, and in a cloud-based system protected by enhanced security measures. It does not make this data available through other IT systems.

### **How long do we handle your data?**

The Association handles the data related to donations until the end of the seventh year following the donation (as long as tax authorities retain the right to examine the individual transaction). Contact data can be deleted earlier if you revoke your consent for the procession.

**Can you request the deletion, correction or restriction of data processing?**

You may request the deletion of your data and contact details collected for your donation if you consider that the processing is unlawful, no longer necessary for the purposes for which it was processed, or if the data must be deleted under an EU or Member State legal obligation. You can always revoke your consent on the processing of contact data: you do not need to provide any reason for that, and the Association deletes these data right after receiving your request. However, revoking your consent does not affect the Association's obligation to further process your other data which are still required to fulfill its existing legal obligation.

Of course, if data has been incorrectly recorded or there has been a change in your data, you can request the correction of the processed data.

**How can you access your managed personal information?**

You may request information from the Association as to which personal data we process, for what purpose and in what way. You may also request a copy of the personal data we processed. We will fulfill these requests free of charge.

In order to protect your data, we can only grant your rights of access after proper prior identification. Therefore, we request that you submit your requests, statements or complaints related to data management in writing. If this is not possible for any reason, please call the Association at +36-1-321-41-41. In the latter case, proof of identity will be required to exercise your rights.

You may also file an action for the unlawful processing of your personal data or the violation of your rights to information self-determination with the Metropolitan Court (Markó u. 27, 1055 Budapest, Hungary. Mailing address: 1363 Bp. Pf. 16.) or with the competent court according to your place of residence, or turn to the National Authority for Data Protection and Freedom of Information (Falk Miksa utca 9-11, 1055 Budapest, [www.naih.hu](http://www.naih.hu)).