# Data protection of personal data information processed by the Hungarian Helsinki Committee for those donating 1% of their personal income tax

The purpose of the information below is to help you, as a donor to the Hungarian Helsinki Committee (HHC, hereinafter: the Association) find out all important information related to the processing of your personal data by the HHC.

# We handle personal information about you

The protection of individuals with regard to the processing of personal data and on the free movement of such data is covered by the European Parliament and the European Council with (EU) Regulation 2016/679 (17 April 2016) hereinafter referred to as the GDPR. The regulation is supported by Act CXII of 2011 on the Right of Informational Self-Determination and Freedom of Information (hereinafter: 'Infoty').

#### What data do we handle and why?

The Association collects the following personal data related to your donation: your name, e-mail address, telephone number and the reason for the donation (if you have indicated any).

**The purpose of data management** is to enable the Association to maintain contact with the donor and to prepare an analysis of our donors' preferences.

The legal basis for data processing is that the Association has your consent according to Article 6 (1) a. of the GDPR.

# Who has access to your data?

The Hungarian Helsinki Committee's data controller Bernadett Nagy (<u>bernadett.nagy@helsinki.hu</u>, Tel: +36-1-321-41-41) and data protection officer Balázs Toth (<u>toth.balazs6@gmail.com</u>) have access to your data. The Association's headquarters are located at Dohány utca 20. II/9, 1074 Budapest, Hungary. The Association is registered at the Budapest Metropolitan Court and represented by co-chairs Dr. András Kristóf Kádár and Dr. Márta Pardavi (<u>helsinki@helsinki.hu</u>).

The managed data can be also be accessed by the co-presidents of the Association, the employee responsible for finances, the Association's fundraising staff and the current accountant. In the case of an official audit, the authorities might also require access. The data may not be disclosed to anyone else in any form without your expressed prior consent.

#### What organisational and security measures do we take to protect your data?

The Association manages your personal data in a password-protected document on its own server, and in a cloud-based system protected by enhanced security measures. It does not make this data available through other IT systems.

# How long do we handle your data?

The Association handles the data related to donations until the end of the seventh year following the donation (as long as tax authorities retain the right to examine the individual transaction). The data can be deleted earlier if you revoke your consent for the procession.

# Can you request the deletion, correction or restriction of data processing?

You can always revoke your consent on the processing of the data: you do not need to provide any reason for that, and the Association deletes the data right after receiving your request.

You may also request the deletion of your data and contact details collected for your donation if you consider that the processing is unlawful, no longer necessary for the purposes for which it was processed, or if the data must be deleted under an EU or Member State legal obligation.

Of course, if data has been incorrectly recorded or there has been a change in your data, you can request the correction of the processed data.

# How can you access your managed personal information?

You may request information from the Association as to which personal data we process, for what purpose and in what way. You may also request a copy of the personal data we processed. We will fulfill these requests free of charge.

In order to protect your data, we can only grant your rights of access after prior proper identification. Therefore, we request that you submit your requests, statements or complaints related to data management in writing. If this is not be possible for any reason, please call the Association at +36-1-321-41-41. In the latter case, proof of identity will be required to exercise your rights.

You may also file an action for the unlawful processing of your personal data or the violation of your rights to information self-determination with the Metropolitan Court (Markó u. 27, 1055 Budapest, Hungary. Mailing address: 1363 Bp. Pf. 16.) or with the competent court according to your place of residence, or turn to the National Authority for Data Protection and Freedom of Information (Falk Miksa utca 9-11,1055 Budapest, <a href="https://www.naih.hu">www.naih.hu</a>).